

PCA Meeting Minutes
University of New Mexico
November 5, 2019
1-2 A&S Conference Room

Beth Elkin, Corrine Gonzalez, Marlene Sanchez, Angela Pacheco, Quinton Freeman, Shannon Saavedra, Stephanie Hands, Laura Valdez, Daniel Begay, Florencio Olguin, Jennifer Lucero, Natalie Becenti, Patricia Lott, Pamela Cheek, Noemi Gutierrez

Zoom: Tracy Owen, Krystal Ward

Agenda Item 1: Developing Peer Reviews

Developing for site visits. Looked at other site visits we had been a part of. Andrew mentioned that he was provided with information about what the visit would entail (in advance). Send out a self-assessment based on the CAS standards. The hard stuff has been completed. The questions have been assigned with a CAS standard. Identify some strengths and something that might need improvement. Instead of meeting with one center a month all centers will fill out the self-assessment. Once it comes back to the leadership team (we will focus on two areas every academic year). Student Services and Development & Success. Timeline will be that the self-assessment will be due in February. Those who would like a site visit that would then be scheduled. This self-assessment will be done yearly. Will eliminate the concern about subjectivity of the grading of this. Best practices can be presented at the institutes. This is not just academic but also integrated.

Agenda Item #2: Weekly Messaging

Looking to create an onboarding for students, including payment information. Student experience suite. Will look at onboarding information first, then keep growing the blocks of information the students need to know. Everything will be integrated (links to all of the systems students need to access). Qualified users will be able to look and see if a student has been able to get through one of those tasks they were supposed to do. Example: advisors will be able to see if a student's housing package is complete. Looking to generate some tips for success that are coming from students. Once this is up it will be on the students my.unm.edu. Every week of the semester we can include new tips to success. The timeline is as soon as possible. IT is approaching this as interlocking puzzle pieces that will hopefully be up by next Fall. Corrine has a list that she has already that she can share that she is texting to students already. This information can be filtered for certain student groups. Will release this to a beginning group then expand out as it is tested. [independent discussions]

Agenda Item #3: Announcements and other topics

Operation Registration (in residence hall from 6-8 pm on Wednesday because there are many freshmen who have dual credit/AP issues, etc. Also, this gives all day Thursday) & Ask Me (services) have walk in availability – Friday Nov 22nd 9-1 at DSH.

Agenda Item 4: Announcement & other topics to consider

Registrar/ IT/ Laura looking at shrinking the 10 day registration time to 5 days.