

Provost's Committee Special Meeting Minutes

1 Meeting Logistics

Item	Description
Date	3/12/2013
Time	10:00 a.m. to 11:30 a.m.
Location	Scholes Hall - Roberts Room

2 Attendees

Role	Name
Facilitator	Vanessa Harris
Present	<i>Pamela Agoyo, Lourdes Garcia-O'Keefe, Nissane Capps for Todd Hynson, Catherine Montoya, Daniel Begay, Katrina Sweetland for Armando Bustamante, Steven Peralta, Deanne S. Mulcahy, Tracy Skipp, Laura Valdez, Len Malry, Ryan Lindquist and Jonathan G.</i>
Absent	<i>Robben Baca, Lorena Silva-Blanco, William Scott Carreathers, Amie Chavez-Aguliar, Megan Connor, Jennifer Crabb, Smith Fredrick, Jennifer Gomez-Chavez, Andrew Gonzalez, Stephanie G. Hands, Krystal McCutchen, Ann Marie Oechsler, Alec Reber, Shannon Saavedra, Michelle Steiner, Lisa Stewart, Tammy Strickler, Henry Villegas, and Linda Melville</i>
Recorder	Connie Jefferson

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3 Agenda & Minutes

Topic	Presenter(s)	Summarized Notes
Starfish Retention Tool – DEMO http://loboachieveinfo.unm.edu/	Vanessa	<p>PROOF-OF-CONCEPT – rollout 3rd or 4th week in April. Student population includes UC Sophomores, Dual Credit and SOM Medical Students.</p> <p>NSO – all students will have access to LoboAchieve</p> <p>TRAINING – Shannon Saavedra on Main Campus and Nissane Capps for HSC are the facilitators.</p> <p>DEMO</p> <ul style="list-style-type: none"> • Roles/Responsibilities • Student's Tab/Folder Success Network To Dos in MyPlans Kudos • Tracking Items • Referrals to Professors/Advisors/or Centers of specific services • Email • Progress Surveys • Service Catalogue • Kiosk (Waiting Room) • Appointments/Calendar <p>Advisor Trax will be used during POC; but LoboAchieve's usage should replace Advisor Trax sometime in August.</p>
ADJOURNMENT at 11:16 AM		

4 Action Items

Date	Action Item	Owner	Status	Due Date
3/12/2013	Vanessa will provide Excel Spreadsheet to capture Roadmap information	Centers & Advisors		