



PCA Meeting Minutes

1 Meeting Logistics

Item	Description
Date	9/24/12
Time	1:00-2:30
Location	Roberts Room, Scholes Hall

2 Attendees

Role	Name
Facilitator	Vanessa Harris
Members Present	<i>Pamela Agoyo, Nicole Capehart, Caitlin Henke, Smith Federick, Andrew Gonzalez, Krystal McCutchen, Alec Reber, Shannon Saavedra, Deanna Sanchez-Mulcahy, Tracy Skipp, Michelle Steiner, Lisa Stewart, Laura Valdez, Henry Villegas, Lourdes Garcia-O'Keefe, Vanessa Harris, Stephanie Hands</i>
Members Absent	Lorena Blanco, Scott Carreathers, Antonia Amie Chavez-Aguilar, Jennifer Gomez-Chavez, Todd Hynson, Nicole Jones, Veronica Mendez-Cruz, Ann Marie Oechsler, Steven Peralta, Tammy Strickler
Other Participants	
Recorder	

3 Agenda & Minutes

Topic	Presenter(s)	Summarized Notes
Minute Approval	Vanessa	Approved
Advisor Role Approval Process	Vanessa	College approval eliminated. Team passed.
Advising Tool Updates	Vanessa	Sign with StarFish -tool team, next steps need to expand -Not rolled out all at once; Get bugs out before SP13 for full implementation F13 -Need a mascot -Every unit will have to use it; Those who don't will be setting up a plan of action -Start thinking of ideas



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Committee Updates	Krystal Vanessa Laura Shannon	<p>A) Advising Institute—we are ready to go for Wednesday.</p> <p>B) Transfer Initiatives—Will be giving soccer game tickets; Advising and other Academic/Student Affairs; Moved to SUB; Offer free parking; Full sit down lunch and breakfast; Teach how to read Lobo Audit.</p> <p>C) Advisor Award—discussion: no supervisor nomination initially; Deanna and Smith say that is all they can do for their staff; Should we require supervisor approval/support from a student nomination; Do not want to award mediocrity (letting one department win all 3); Make sure we are reaching all parts of community; Selection committee not advising related; Everyone who was nominated will get a letter, maybe mentioned/list in program; Concern → allow supervisor to nominate and allow one department to win all; Review process; Provost committee for staff; Purpose to celebrate those who won; Michelle will double check PCS outstanding staff award; Change last line? What if supervisor does not support? Do not want them to prevent them from being nominated; Just because they won an award doesn't mean they will receive outstanding on their performance review; If you have comment/questions, email Laura.</p> <p>D) Advisor Training—Moving along</p>
Other	Vanessa	<p>STAY—Modeled after Vista Scholarship. Pell eligible and some unmet need. Identified 300. 35 students showed up. Reached out. Finally received 100 students. 2.0 GPA required at 12 hours. \$1000 in fall, \$1000 in spring. 15 hours required for SP13. From Bill and Melinda gates.</p>



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Updates	Vanessa, Stephanie, Laura, Tracy, Smith, Lourdes, Deanna	<p>Vanessa—Having a campus wide calender. Have developed one on the PCA website. Send email to PCA@unm.edu if you have something. COE has one (one source), COE events, allows people to sign up too.</p> <p>Stephanie (A&S new admission)—C’s or better in core area (math, foreign language, english). Each department has selected coourses they need. LoboTrax should be updated soon. Start orientations soon, send to A&S.</p> <p>Laura—Jen Conn now Grad Express advisor. Helping with early alert.</p> <p>Tracy—Split BA vs. Bach of Interdisciplinary Studies.</p> <p>Smith—ECME and Family Development/Studies → Merging.</p> <p>Elementary and Secondary will go online.</p> <p>Lourdes—Open house on Sept. 24th, October 20th</p> <p>Deanna—Fast track IFDM hire, refer to Deanna until then.</p>

4 Action Items

Date	Action Item	Owner	Status	Due Date
9/24/12	Next meeting Oct 22 nd Send items to Vanessa			