

PROVOST COMMITTEE FOR ADVISING
Meeting Minutes
October 19, 2015

I. Meeting

Item	Description
Date	October 19, 2015
Time	1:00 pm to 2:30 pm
Location	Arts and Sciences Conference Room

II. Attendees

Role	Name
Facilitator	Stephanie Hands
Present	<i>Stephanie Hands, Catharine Montoya, Deanna Sanchez-Mulcahy, Tracy Wilkey, Henry Villegas, Anne Marie Compton, Garcia-Okeefe Lourdes, Shannon Saavedra, Lisa Stewart, Krystal McCutchen</i>
Absent	<i>Tanaya Brown, Pamela Agoyo, Lorena Blanco, Paige Briggs, Scott Carreathers, Rosa Cervantes, Jennifer Crabb, Jennifer Gomez-Chavez, Todd Hynson, Glenda Johnson, Len Malry, Ken Van Brott, Frederick Smith, Tracy Skipp, Paige Briggs, Andrew Gonzalez, Vanessa Harris, Laura Valdez</i>
Recorder	Aaron Russell

III. Agenda & Minutes

Topic	Presenter(s)	Summarized Notes
1. Approve previous minutes	Stephanie	<ul style="list-style-type: none"> Minor corrections -indicate last names with initial
2. Update on IAD	Stephanie	<ul style="list-style-type: none"> Lobby was busiest area but may not be the best place for future assesments -other areas not as much traffic General #s <ul style="list-style-type: none"> -66 transfer -51 dual credit -134 lobo achieve -139 academic advisment Numbers represent a good benchmark

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3. Operation Registration	Stephanie	<ul style="list-style-type: none"> • 10-2 style • Location changing to Hokona Hall and education areas -working on getting the computer space -Casas still operations headquarters -at least two or three more meetings
4. ASUNM Wrap-Up	Stephanie	<ul style="list-style-type: none"> • General concensus is that it doesn't work -no students show up (very few) -recommend we not continue
5. Math Updates	Stephanie	<ul style="list-style-type: none"> • Stephanie working on new override system • There have been Incidences of unexplained overrides • Double-check follow up for CNM students • Possibility of pulling student info from CNM

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6. Advisor Institute Wrap Up	Shannon	<ul style="list-style-type: none"> • Evaluations came back positive • Move to date October for proposal submission help • For Spring <ul style="list-style-type: none"> -week after finals -half day • Start promoting our own presentations for NACADA • Investigate options for lunch • Chris from OILS added to committee

DRAFT

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7. Cross College	Stephanie	<ul style="list-style-type: none"> • Updates to holds placed • Reminder: People have until Friday to finish submitting. • Changes go into effect Spring • Do we want simple academic review hold -optional automated email to students -going out Friday
8. Directed review of new job postings	Stephanie	<ul style="list-style-type: none"> • Provost will probably protect advisement positions • Other positions may be difficult • Go to Vanessa for support if you feel your position might not be approved.
9. Reading Group	Stephanie	<ul style="list-style-type: none"> • 2 articles from NACADA • Articles will go on Advise-L • For next meeting

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10. Updates		<ul style="list-style-type: none"> • Engineering <ul style="list-style-type: none"> - having a retirement in CS -CS department revamping • Lois Kennedy retired <ul style="list-style-type: none"> -filled by Angela Pacheco • Laura <ul style="list-style-type: none"> - Univ. College now advising Honors College students -Menelek will advise

Date	Action Item	Owner	Status	Due Date
	Need a faculty member and student member for PCA	Vanessa	Open	
09/21/2015	Homework for Cross-College meeting	Stephanie	Open	10/12/2015