



# Advising

## 2015 Fall Advisor Institute

### MORNING PLENARY SESSIONS

8:00 a.m.—8:15 a.m.     **Check In**     Ballroom Lobby

8:15 a.m.—8:30 a.m.     **Welcome to the Fall 2015 Advisor Institute**     Ballroom B  
*Vanessa Harris, Director of University Advisement*

8:30 a.m.—9:30 a.m.     **Title IX and Sexual Misconduct: What You Need to Know at UNM**     Ballroom B  
*Heather Cowan, Title IX Coordinator*

9:30 a.m.—9:45 a.m.     **BREAK**

9:45 a.m.—10:30 a.m.     **Enrollment Management and Bursar Updates**     Ballroom B  
*Alex Gonzalez, Registrar, Matt Hulett, Director, Admissions & Recruitment, Brian Malone, Director, Student Financial Aid, Elizabeth Jacquez Amador, Manager, Financial Aid, and Daniel Borrego, Manager, Accounting*

10:30 a.m.—11:15 a.m.     **Changing Your Advising Style from Scheduler to Conversationalist**     Ballroom B  
*Shannon Saavedra, Academic Advisor Trainer*

11:15 a.m.—11:30 a.m.     **TRANSITION**

11:30 a.m.—12:30 p.m.     **Morning Breakout Sessions**

12:30 p.m.—12:45 p.m.     **TRANSITION**

12:45 p.m.—2:15 p.m.     **LUNCH**     Ballroom B

**Helping Students Develop Bounce: Cultivating Resiliency**

*Tonnett Luedtke, Director of Advising at Denver University*

2:15 p.m.—2:30 p.m.     **TRANSITION**

2:30 p.m.—3:30 p.m.     **Afternoon Breakout Sessions**

3:30 p.m.—4:00 p.m.     **BREAK—Networking Time!**

### AFTERNOON PLENARY SESSIONS

4:00 p.m.—4:30 p.m.     **Updates**     Ballroom B  
*Greg Heileman, Associate Provost: Academic Affairs*

4:30 p.m.—5:00 p.m.     **GIVE AWAYS!**     Ballroom B



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### MORNING BREAKOUT SESSION DESCRIPTIONS

- 11:30 a.m.—12:30 p.m.    **Life Happens! Helping Students Navigate “Code Red” Emergencies.** Acoma A&B  
*Shannon McCoy-Hayes, Catherine Montoya, Lisa Lindquist, and Armando Bustamante*  
Advisors are in unique positions to help students cope with emergencies. Our own personal and professional past experiences can inform our current advising practices. You know life happens! When it does, how prepared are you to help your students? This session will help you form an emergency action plan!
- Keeping Afloat Without a Life Jacket** Fiesta A&B  
*Mariah Harrison, Tiffini Porter, and Rachel Perovich*  
Fun and functional tips on how to stay buoyant during heavy times. This session will provide ideas for maximizing efficiency, morale boosters, attitude awareness, and stress reduction. Tips and resources will be provided and attendees will have the opportunity to share ideas. This time will also be used for networking/peer advisement and if time allows, sharing concerns on current advising-emergency-related matters.
- Energy Management for Student Supporters** Isleta  
*Maria Stutsman y Marquez and Deanna Sanchez-Mulcahy*  
Energy management practices for sustaining the best student support while preventing symptoms of Compassion Fatigue. Compassion Fatigue is a real condition that many human and health services professionals develop. It is characterized by a decrease in care and compassion over time and can lead to burn out.
- Campus Safety Overview** Lobo A&B  
*Alfredo Bouquet*  
Do you have a defined plan in place for what to do in an emergency? Join us for an interactive session on safety from the UNM Police Department. We will discuss UNM Special PD Units, reporting procedures, crime statistics and general safety concerns for students, faculty and staff. Be sure to bring questions you may have about campus safety.
- Graduation Emergency! Making Your Students More Marketable in Today’s Competitive Market** Santa Ana A&B  
*Lisa Beauchene and Tracy Wilkey*  
The 3-2 Program at Anderson School of Management encourages students in non-business undergraduate degrees continue on and earn an MBA. By replacing 18 minor or elective credits with MBA classes during their senior year, a student can finish the Accelerated MBA in the fifth year.
- Overview of ALEKS at UNM** Trailblazer/Spirit  
*Cash Clifton*  
Have you been wondering, *How do I explain ALEKS to students?* Join UNM Quantitative Reasoning (QR) Instructor and Distance Education & Learning Technology (DELT) Master Teacher Cash Clifton in exploring individualized mathematics instruction for the 21<sup>st</sup> century. Participants will learn about Assessment and LEarning in Knowledge Spaces (ALEKS) and how it is designed to meet each student where they are and take them where they need to go.



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### AFTERNOON BREAKOUT SESSION DESCRIPTIONS

- 2:30 p.m.—3:30 p.m.
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|--|--------------------------|
| <p><b>Uachieve Q&amp;A: Tips and Tricks</b><br/><i>Brian Vineyard and Suzie Vigil</i><br/>This session will address questions advisors may have concerning the new Uachieve/DARS system, as well as, tips on utilizing the system in the best manner for individual advising needs.</p>  | <p>Acoma A&amp;B</p>     |
| <p><b>OILS to the RESCUE!</b><br/><i>Christopher Larrañaga and Amy Mullins</i><br/>The OI&amp;LS program benefits students who have Associate degrees or technical credit hours, returning students, students in active duty military and students with military credits, and also, students interested in adult and online learning, training, and instructional design. This degree can help students broaden their workforce skills and will improve their career opportunities.</p>  | <p>Fiesta A&amp;B</p>    |
| <p><b>University Emergency Preparedness</b><br/><i>Byron Piatt</i><br/>This presentation will discuss the things that we can all do to better prepare ourselves for an emergency. We will also discuss the systems that UNM has in place to help keep us all safe.</p>   | <p>Isleta</p>            |
| <p><b>LoboAchieve Information Session</b><br/><i>Sarah Nezzar and Shannon Saavedra</i><br/>During this session we will answer any questions that advisors may have about LoboAchieve. We will also demonstrate how to most effectively use LoboAchieve during your advisement sessions. Examples include: utilizing the filter option, responding to student flags effectively, helping your students and faculty use the system. Please come prepared with questions.</p>   | <p>Lobo A&amp;B</p>      |
| <p><b>What You Should Know About the Branch Campuses and Extended Learning</b><br/><i>Ken Van Brott, Erin Duddy, Hank Vigil, Patricia Gonzales, Dawn Davis, Tracy Owen, and Katherine Vigil</i><br/>This is a great opportunity to have a conversation with the folks we tend to not see face to face, work with on a regular basis and rely on to help pave the way to a successful transfer for our students from the 4 branches. It's also an opportunity to ask all the burning questions about just exactly what is an Extended Learning Bachelor and Graduate Center, what is their function? How do they fit into the greater scheme of UNM Advisement?</p> | <p>Santa Ana A&amp;B</p> |



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### PROVOST'S COMMITTEE FOR ADVISING

The Provost's Committee for Advising (PCA) began in 2005, in response to the Provost's call for proposals that would address the need to: enhance advising practices University-wide for the betterment of the student user, and to provide advisors with more opportunities to develop and grow within their profession.

The selected proposal, submitted by Stephanie Hands, Michelle Steiner, and Jennifer Gomez-Chavez, discussed the advantages of having an overarching committee that attended to the mission and goals handed down by the Provost, with continuous working subcommittees that brought the ideas of the committee, with significant input from the advisor community at large, to fruition. With a final approval from the Deans, the PCA was put into place.

The PCA and respective subcommittees thus far have accomplished the following:

- Intensive research into the advising path that students take from admission to UNM to graduation, looking for problem areas along the way.
- Development of a training PASSPORT, which allows for a more consistent, comprehensive training program for new advisors.
- Creation of a professional development certificate program for advisors (pending approval from the Deans) that allows for professional development opportunities at three different levels, with advantages/perks for those advisors who choose to participate in the program.
- Involvement of advisement-related material in FastInfo.
- Management of Banner training for advisors.
- Evaluation/Assessment of new units of advisors.

### ADVISOR INSTITUTE SUB-COMMITTEE

Thanks to the Advisor Institute Sub-committee for all your hard work on this. Included on the committee are: Shannon Saavedra, Andrew Gonzalez, Krystal McCutchen, Laura Valdez, Rachel Perovich, Lukas Cash, Tiffini Porter, Kelli Hulslander, Mariah Harrison, Ken Van Brott, Suzie Vigil, and JJ Conn.

#### SPECIAL THANKS TO:

Air Force ROTC  
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Emergency Medical Services Program  
ENLACE  
Organization, Information and Learning Sciences (OILS)  
Radiological Sciences  
STEM-UP  
University Communication and Marketing  
UNM Athletics  
UNM IT Classroom Technologies